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| Construction youth trustBuilding Future Skills Programme  |

[NAME OF FUNDER]

GRANT OFFER AND TERMS

**Funder:** [*Name and address of Funder*] (**the Funder**).

**Recipient:** Construction Industry Trust for Youth whose Registered Charity Number is 1094323 and whose registered office is situated at Bermondsey Campus, 37 Clements Rd, London SE16 4EE (**the Charity**).

**Programme:** Building Future Skills programme with further details set out in Schedule 3 regarding how the Grant will be used by the Charity.

**Grant:** The sum of £[*amount in figures*] ([*amount in words*]) payable [in instalments] on [*specified date or event*]]].

**Commencement Date:** The date on which the Charity signs this Grant Offer.

**DETAILS AND TERMS OF GRANT:**

1. The Funder is willing to make the Grant to support the Programme and in accordance with the terms and conditions set out in this document.
2. The Charity acknowledges and accepts that the Funder is not obliged to provide any additional funding for the Programme or any related activities of the Charity.
3. If any part of the Grant remains unspent at the end of the Grant Period, the Charity will be entitled to retain the unspent balance to use for its charitable purposes.
4. The Charity shall monitor the use of the Grant and will provide the Funder with an impact report as more particularly described in Schedule 1.
5. The parties provide and confirm the assurances as set out in Schedule 2.
6. The Charity, with the Funder’s consent may acknowledge the Grant, including the Funder’s name and logo in such manner as the Charity may reasonably determine.
7. The parties shall consult with each other in relation to any public statement, press release or other publicity relating to the Grant.
8. All rights, title and interest in or to any intellectual property rights whatsoever owned by a party at the start of the Grant Period shall remain the property of that party.
9. Each party shall keep the other party’s confidential information secret and not disclose it without written permission save to the extent necessary for the performance of the obligations contained in this document.
10. Nothing in this document or the relationship relating to the Grant shall create any partnership or a joint venture, or of principal and agent, or authorise either party to make or enter into any commitments for or on behalf of the other.
11. These arrangements shall be governed by and construed in accordance with the law of England and the parties irrevocably submit to the exclusive jurisdiction of the English courts.

Signed: ……………………………………………………………………… Dated: ………………………

[*insert name*]

for and on behalf of [*Name of Funder*]

Signed: ……………………………………………………………………… Dated: ………………………

[*insert name, position*]

for and on behalf of **Construction Industry Trust for Youth**

**SCHEDULE 1 – REPORTING**

The Charity will within [8] weeks of the end of the Grant Period provide the Funder with an Impact Report. The Impact Report will include:

* + Key highlights of the programme
	+ Key output and outcome data
	+ Photographs
	+ Testimonials and quotes from the programme participants
	+ Case studies
	+ [Reflections / Learnings]
1. SCHEDULE 2 – Assurances

**The Funder’s Assurances**

The Funder acknowledges that:

* 1. the success of the Programme relies on the active involvement of Funders and, accordingly, it will endeavour to support the Charity in delivery of the Programme through the provision of in-kind support including but not limited to:
		1. providing a suitable space to host the 3-day Building Future Skills education and vocation training programme for 20-30 programme participants;
		2. arranging for [X] volunteers from within the Funder’s organisation (or otherwise) [across a range of STEM and non-STEM roles] who can inspire, support and engage with the programme participants over the 3-days;
		3. supporting the Charity with the co-creation of a real-world team challenge for the Programme participants;
		4. facilitating an engaging tour of a live construction site for the Programme participants;
		5. facilitating opportunities for the Programme participants to visit a workplace to be agreed with the Charity;
		6. offering a minimum of [X] work experience placements for programme participants/ alumni with [X] months after the 3-day training programme;
		7. promoting the work of the Charity with the aim of raising the Charity’s profile, generating support, facilitating networking and unlocking potential future collaborations between the Charity and organisations linked to the construction sector and/or who could offer opportunities to the Charities beneficiaries.
	2. it shall comply with the requirements of the Health and Safety at Work etc. Act 1974 and any other acts, orders, regulations and codes of practice relating to health and safety, which may apply to employees and other persons working in respect of the Programme and will have in place adequate insurance in respect of all risks which you may incur as a result of the activities described in paragraph 1; and

3 it shall refrain from doing anything likely to bring the name or reputation of the Charity into disrepute.

**The Charity’s Assurances**

The Charity acknowledges that:

* 1. it has all necessary resources and expertise to deliver the Programme (assuming due receipt of the Grant) and it will endeavour to support the Funder in hosting the Programme in order to provide a positive experience the Programme participants;
	2. it will at all times comply with all relevant legislation and all applicable codes of practice and other similar codes or recommendations relating to the Programme and will notify the Funder immediately of any significant departure from such legislation, codes or recommendations;
	3. it shall comply with the requirements of the Health and Safety at Work etc. Act 1974 and any other acts, orders, regulations and codes of practice relating to health and safety, which may apply to employees and other persons working in respect of the Programme;
	4. it shall refrain from doing anything likely to bring the name or reputation of the Funder into disrepute;
	5. all of the financial and other information that it has disclosed to the Funder is to the best of the Charity’s knowledge and belief, true and accurate; and

6 it is not subject to any contractual or other restriction imposed by the Charity’s own or any other organisation's rules or regulations or otherwise which may prevent or materially impede it from meeting its obligations in connection with the Grant.

1. SCHEDULE 3 – PROGRAMME
	1. General Principles

The Grant will:

- support the Charity’s delivery of an education and vocational training programme that introduces young people to the world of work and professional opportunities within construction and the built environment sector. Through a [3-day] programme of delivery and support the Charity with the aid of the Funder and potentially other partners will give young people an immersive experience of modern working life through workplace visits, live project tour and the opportunity to meet and work with a range of inspiring and relatable industry professionals. The programme will improve employability skills and offer work experience opportunities to selected students.

- contribute to the Charity’s general support and running costs.

2 Proposal

[*Attach Proposal Document*]